
Gender Consultant In The Context Of Public Finance Call For Applications

APPLICATION DEADLINE: FRIDAY, 15TH DECEMBER 2023

About the International Budget Partnership Kenya (IBP Kenya)

IBP Kenya is a Kenyan non-profit organization working to advance transparency, accountability, participation, and equity in national and county budgeting processes. The organization's work is focused on strengthening the impact of citizen and civil society advocacy on budget policies and outcomes at both levels of governance in Kenya. Through deep and sustained engagement, IBP Kenya provides support to build expertise and skills of civil society actors and citizens involved in budget advocacy.

About The Assignment

IBP Kenya's capacity building work is largely informed by the government's budgeting process as outlined in the public finance management laws and regulations. The training content is also informed by the lessons learned from our engagements in the public budget process over the years. Over time, we have developed a training curriculum that is based on the county governments budgeting process. The curriculum is a collection of guides on how to read and analyze key budget documents that fall within the stages of the budget cycle. The guides are part of several modules that include how to facilitate training sessions on different topics, background notes and objectives of each training. The content covered in the curriculum is geared toward equipping civil society actors and citizens at large with the requisite knowledge to participate in the budgeting process and influence decisions for service delivery.

County governments are one level of government in Kenya with the other being the national government. To have the curriculum be reflective of the comprehensive picture of the budget process in Kenya, IBP Kenya is currently in the process of developing a curriculum based on the national government's budget process. As we come up with the curriculum, we are keen on ensuring that the content is considerate of gender budgeting aspects. This is for both the budget analysis guides for the various budget documents and the outline of how training should be facilitated/conducted. IBP Kenya is therefore seeking the services of a gender consultant who will support this work.

The consultant will be expected to:

- Review the budget analysis guides for key budget documents at the national government level and provide feedback on how to effectively incorporate gender aspects.
- Review the current structure on how budget training for various modules are facilitated and propose ways to improve the facilitation taking into account gender aspects.
- Guide the development of a module on gender responsive budgeting.

Scope of Work

- **Review an existing budget training manual:**
 - Identify and analyze the extent to which the budget training manual addresses gender considerations across all its' modules.
 - Assess the manual's content, language, and examples for gender inclusivity and sensitivity.
 - Evaluate the manual's effectiveness in promoting gender-responsive budgeting practices.
- **Conduct gender analysis of the budget training manual:**
 - Identify and analyze gender-related issues and gaps in the manual's content.
 - Assess the manual's potential to reinforce gender stereotypes or biases.
 - Evaluate the manual's ability to empower participants to apply gender-responsive budgeting principles.
- **Develop recommendations for improvement:**
 - Provide specific recommendations for revising the manual to enhance its gender sensitivity.
 - Suggest additional content, examples, and resources to strengthen the manual's gender focus.
 - Propose strategies for integrating gender-responsive budgeting concepts throughout the manual.
- **Prepare a comprehensive report:**
 - Summarize the findings of the gender review and analysis.
 - Outline the recommendations for improving the manual's gender sensitivity.
 - Provide clear and concise explanations for the proposed revisions and additions.

Expected Duration

The assignment will be spread out over a period of 3 months.

Required Qualifications and Experience

- Minimum of a bachelor's degree in a relevant field.
- 5+ years of relevant experience working in the areas of gender responsive budgeting or equity and inclusion, etc.
- Knowledgeable on the Public Finance Management (PFM) structure in Kenya and specifically on the public budgeting process.
- Experience with developing training content and facilitation.
- Strong understanding of gender concepts and gender-responsive budgeting principles.
- Expertise in reviewing and revising training materials.
- Proven experience in conducting gender analysis of training programs.
- Excellent written and communication skills

Selection Process

IBP Kenya will select the consultant based on the following criteria:

- Qualifications and experience
- Proposed approach and methodology
- Cost/Financial proposal
- References

How To Apply

Please submit your comprehensive application with the email subject: GENDER CONSULTANT to infokenya@internationalbudget.org. Attach your CV and a cover letter or expression of interest. Include in your application the number of days required to undertake the assignment and the cost in KES. Highlight your qualifications and articulate why you are the ideal candidate for this consultancy position.